



# Intro to iWork

## Beginner OS X Course

Tuition: \$49\*

1 Hour Workshop

Intro to iWork covers three great applications for home or business: Pages, Numbers, and Keynote. Pages is a streamlined word processor and an easy-to-use page layout tool allowing you to be a writer one minute and a designer the next. Numbers comes with great-looking templates, easy-to-create formulas, dynamic tables and charts, spreadsheets make perfect sense. Create your presentation in Keynote and you'll be a hard act to follow. The powerful, yet easy-to-use tools and dazzling effects will make your presentations exciting and memorable.

**PREREQUISITES:** *Intro to Mac or Mac OS X Basics or equivalent knowledge.*

**WHO SHOULD ATTEND:** *This class is for anyone who is looking for an introduction to iWork.*

Topic	Description
Pages	Whatever you write, Pages offers an intuitive way to create beautiful, media-rich documents using impressive features. See how easy it is to get started with Pages using one of the predesigned templates to make great looking letters, reports, brochures, or flyers.
Numbers	Numbers offers a powerful and intuitive way to do everything from setting up your family budget to completing a lab report to creating detailed financial documents. We'll show you how to get started using the predesigned templates to make a spreadsheet that's both attractive and well-organized.
Keynote	Tell your story effectively and dramatically with cinema-quality presentations that are easier than ever to create with Keynote. You'll learn how to use one of the predesigned templates, add text, pictures and even movies to make a stunning presentation.

\*This course is FREE to all FirstTech TECHCARE customers

