



Beyond the Basics with Mac OS X

Intermediate OS X Course

Tuition: \$159

Half-day Hands-on Course

This 4-hour hands-on class will explore the depth and richness of Mac OS X and the applications that come with it. Those who are already comfortable with Mac OS X can discover new features in everyday applications as well as those powerful tools that allow users to work more efficiently. Some troubleshooting and maintenance tips are also shared.

PREREQUISITES: Mac OS X Basics or equivalent knowledge.

WHO SHOULD ATTEND: This class is for the intermediate Mac computer user who would like to learn more about Mac OS X.

Topic	Description
Advanced System Preferences	Learn new ways to customize your computer for maximum security, and how to configure account settings and devices.
Exploring the Utilities	Understand how applications like Keychain and Disk Utility work for you.
Mail App	Become more familiar with: account settings, organizing and viewing messages, mail filtering with rules, RSS feeds and plug-ins to enhance.
iCal	Expand your knowledge of iCal to manage your busy schedule and get things done.
Address Book	Understand how to manage complex contacts, import/export/share contacts, organize with groups and print labels from Address Book.
Safari	Do more with: bookmarks, secure browsing, and create your own widgets.
Advanced Customization	Make your Mac your own with custom desktops, icons and plug-ins.