



InDesign for Quark Users

Print & Design Course

\$399

One-day Hands-on Course

9am - 5pm

Overview

This one day class will show experienced graphic designers how to use InDesign from a QuarkXPress user's perspective. So, if you're a QuarkXPress user thinking of making the switch to InDesign, you know you can't afford to lose time and productivity at the office while learning a new program. Thanks to InDesign for QuarkXPress Users, you won't have to.

Prerequisites

Attendees are expected to have prior experience with QuarkXPress.

Who should attend

This class is for QuarkXPress users that are either converting to, or investigating switching to Adobe InDesign.

Topics

Key Terms

Comparing Quark to InDesign terminology.

Customizing Workspaces

Managing panels
Modifying InDesign preferences
Point out preferences that differ from Quark

Interface Comparison

Control palette
Where is the modify dialog box?
Character/paragraph attributes

Setting up Docs & Pages

New document/preferences
Understanding master pages
Guides

Creating Frames & Objects

Creating frames (picture boxes)
Creating text frames (text boxes)
Switch between placeholder frames
Working with frames



Selecting Tools, Text & Graphics

Keyboard shortcuts
Difference between select and direct select
What is the position tool
How to make changes to graphic frame
Selecting an object behind another object

Text & Type

Where is the get text command?
Selecting text
Formatting text
Using control palette
Flowing text (linking)

Working with Graphics

File formats
The place command
Placing multiple images (text and graphics)
Loaded cursor
Working Photoshop and Illustrator files
How to change the size of photo in frame

- topics continued on page 2 -

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Topics page 2

Combining Text & Graphics

- In line graphics/anchored objects
- Text wrap options

Creative Effects

- Blending modes
- Transparency
- Drop shadows
- Flattener

Styles

- Paragraph styles
- Character styles
- Object styles
- Table styles
- How to use text styles

Color

- Create custom color
- Create spot color (Pantone)
- Create gradient
- Create mixed color
- Merge colors
- Delete unused colors
- Apply color to objects

Tables

- Create table from text
- Import existing table
- Format the table
- Format the cells
- Use table & cell style

Settings For Saving & Printing

- Print previews
- Preflight/Package
- Export to PDF
- PDF settings

Opening Quark Documents

- What versions of Quark can be opened
- Plug-in from Markzware
- Quark clean up script

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